



Road Fund

TENDER

DOCUMENT

FOR

SUPPLY AND

DELIVERY OF ICT

EQUIPMENT

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Part 1: Invitation for Tender

1. The Road Fund wishes to invite proposals from suitably qualified Companies for supply and delivery of ICT Equipment;
2. Open competitive bidding will be conducted in accordance with Road Fund Procurement Policy and Procedures and is open only to locally registered companies;

3. Bids must be delivered:

- 3.1 To the 'Road Fund, Ground Floor Old DRR Building, Corner Moshoeshoe Road and Senate Road, Maseru.
- 3.2 On or before: 19th August 2022 at 1200hours.
- 3.3 Bids will be opened on the same day (1430hrs on the 19th August 2022) in the presence of Bidders' representatives in attendance.

Part 2: Instructions to Bidders

1. The bids must be submitted together with Traders License and Tax Clearance Certificates; all valid and certified.
2. Tenderers must submit their bids in a sealed envelope, bearing no identity of the bidder, clearly marked "**Supply and Delivery of ICT Equipment**".
3. One original and two copies of the bids should be submitted.

4. Bidders must indicate the delivery period of equipment from date of receipt of purchase order.
5. Bidders must submit bid security from a reputable banking or Insurance company registered with the Central Bank of Lesotho valued at 5% of the bid amount.
6. The bidders are required to submit at least two reference letters from clients where they have carried out Supply and Delivery of ICT Equipment within the past five (5) years.

Part 3: Scope of the assignment

Supply and Delivery of ICT Equipment as per the minimum specifications and quantities bellow:

	Specification
<p>LOT 1 Supply of Desktops</p>	<p>All in One Desktop HP 200 G4 AiO</p> <p>Quantity: 25</p> <ul style="list-style-type: none"> • 21.5" FHD (1920 x 1080) , • Intel® Core™ i5 Processor, • 4GB RAM • 1TB HD , , • Windows 10 Pro x64 , • Bluetooth, USB, HDMI , RJ-45, WLAN • HP USB Standard Keyboard + HP USB Optical Mouse , • 1-year parts, labour, onsite warranty
<p>LOT 2 Supply of Laptops</p>	<p>HP ProBook 450 G8 Notebook</p> <p>Quantity: 40</p> <ul style="list-style-type: none"> • Intel Core i5 • 4GB DDR4 • 256GB HD • 15.6-inch HD LCD (1366 x 768), • Realtek 802.11a/b/g/n/ac 2x2 Wi-Fi + Bluetooth 5, • Connectivity: 3 x USB port, RJ-45, HDMI , • Windows 10 Pro 64-Bit

	<ul style="list-style-type: none"> • 1 Year Warrantee
<p>LOT 3 Printers and Network Equipment</p>	<ul style="list-style-type: none"> • Epson ecotank L6170 Quantity: 35 • CISCO ISR 4331 Quantity: 15 • CISCO AirNet 2600 access point(Air CAP2602E) Quantity: 30
<p>LOT 4 Supply of Laptops</p>	<p>Lenovo ThinkPad L15</p> <p>Quantity: 14</p> <ul style="list-style-type: none"> • Processor: Intel Core i7 • Ram: 8GB • Hard Drive: 500GB • Display: 15.6" HD (1920 x 1080) • Connectivity: Broadband LTE, Wi-Fi and Bluetooth • Ports: USB, SIM tray, HDMI and RJ45 • Operating System: Windows 10 Pro 64-Bit • Warrantee: 1 Year
<p>LOT 5 Supply of Laptops</p>	<p>Dell XPS 13 9320 2 in 1</p> <p>Quantity: 3</p> <ul style="list-style-type: none"> • Core i7-1260P • 16GB RAM • 1TB SSD • 13.4" OLED Touch • WLAN + BT • 3 Cell battery <p>Windows 11 Pro</p>

3.1 Supplier Suitability

1. The Supplier must be a Lesotho registered company and must have a local physical address.
2. The Company must have proven track record in Supply and delivery of ICT equipment within past five years, two reference letters are required as evidence.

Part 4: Evaluation Criteria

The evaluation will be based on compliance to:

1. Tendering requirements in the Instructions to Bidders section and Supplier suitability.
2. Specification requirements.
3. Pricing.

Below is the evaluation table:

All Requirements bellow are mandatory, i.e., if one of the requirements is not met, the bidder is automatically disqualified)

1	Valid and Certified Document (Trader's License and Tax Certificate)	
2	Number of Copies Submitted (3)	
3	Bid Security	
4	Delivery Period	
5	The supplier must be a Lesotho registered company and must have a local physical address	
6	Two reference letters where they have carried out Supply and delivery of ICT equipment within the past five (5) years	

Evaluation based on the Minimum Specification Requirements (marks are allocated per Lot based on the make allocation)

LOT Description	Evaluation Item Description	Marks Allocation	Comments
Lot. 1 25 Desktops	<u>All in One Desktop HP 200 G4 AiO</u>	30	
	RAM: 4GB Hard Disk: 1TB	20 (10 Marks per Specification Item)	
	Processor: Intel® Core™ i5 -1.6 GHz	10	
	Display: 21.5" FHD (1920 x 1080)	5	
	Keyboard and Mouse: HP USB Standard Keyboard + HP USB Optical Mouse	5	

	Operating System: Windows 10 Pro x64	10	
	Warrantee: 1-year parts, labor, onsite	10	
	Total Score for Lot 1		100
Lot 2 40 Laptops	HP ProBook 450 G8	30	
	Processor: Intel Core i5	10	
	Ram: 4GB DDR4 RAM Hard Drive: 256GB	20(5 marks for each item)	
	Display: 15.6-inch (1366 x 768)	10	
	Connectivity: USB x RJ- 45, x HDMI, Wi-Fi and Bluetooth	10(5 marks for each item)	
	Operating System: Windows 10 Pro 64-Bit	10	
	Warrantee : 1 Year	10	
	Total Marks for Lot 2		100
Lot. 3 Printers and Network Equipment	Printers: Epson ecotank L6170 Quantity: 35	10	
	Routers: CISCO ISR 4331 Quantity: 15	10	
	Access Point: CISCO AirNet 2600(Air CAP2602E) Quantity: 30	10	
	Total Marks for lot 3		30
Lot 4 14 Laptops	Lenovo ThinkPad	30	
	Processor: Intel Core i7	10	
	Ram: 8GB Hard Drive: 500GB	20	

	Connectivity: Broadband LTE, WiFi, and Bluetooth Ports: 2 x USB 3.1, SIM tray, HDMI and RJ45	20	
	Display: 15.6" HD (1920 x 1080)	10	
	Operating System: Windows 10 Pro 64-Bit	10	
	Warranty: 1 Year Warranty	10	
	Total Marks for Lot 4		100
LOT 5 3 Laptops	Dell XPS 13 9320 2 in 1	30	
	Processor: Intel Core i7	10	
	Ram: 16GB Hard Drive: 1TB	20	
	Connectivity: WLAN + BT	10	
	Display: 13.4" OLED Touch	10	
	Operating System: Windows 11 Pro 64-Bit	10	
	Warranty: 1 Year Warranty	10	
	Total Marks for Lot 5		100

Part 5: Disclaimer

Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids

The Road Fund reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to Contract Award, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically, Bid securities, shall be returned within Seven (7) working days to the Bidders.

For any further clarification or questions please contact: info@roadfund.org.ls